

HISTORIC DISTRICT COMMISSION
Meeting Minutes
June 8, 2015

CALL TO ORDER:

Chairperson Mr. Mike Troutman, called the meeting to order at 4:00 p.m.

ROLL CALL:

Members Present:	Dan Buscher	Bruce Phillips
	Kaytee Faris	Mike Troutman
	Jim Hopkins	Susan Baldwin (Liaison)

Members Excused: Kim Tuck

Staff Present: Marcel Stoetzel, Assistant City Attorney
Christine Zuzga, Planning Supervisor
Leona Parrish, Admin. Assistant, Planning Dept.

ADDITIONS / DELETIONS TO AGENDA: None

APPROVAL OF PREVIOUS MINUTES:

Ms. Kaytee Faris noted a correction on page 2 under "Adjournment" Ms. Kaytee Faris first name was misspelled; should read "Kaytee" in place of "Katee".

**MOTION MADE BY MR. DAN BUSCHER TO APPROVE THE MINUTES FOR
THE MAY 11, 2015 HISTORIC DISTRICT COMMISSION MEETING WITH
CORRECTION NOTED, SECONDED BY MR. JIM HOPKINS.**

ALL IN FAVOR; NONE OPPOSED; MINUTES APPROVED

CORRESPONDENCE: None

OLD BUSINESS: None

NEW BUSINESS:

A) 32 W. Michigan Avenue - (*Request from Valley City Sign Co. on behalf of The Hampton Building LLC requesting a Certificate of Appropriateness to add new signage for Battle Creek Community Foundation and Future Tenants.*)

Ms. Mary Cook, Valley City Sign Co., was present to speak. Stated the type of signs they proposed for Battle Creek Community Foundation and also a building directory signage for tenant identification were illuminated address and a projection sign and tenant vinyl on building frontage with an illuminated tenant sign on the back or north side of building.

Mr. Bruce Phillips asked if the signs were illuminated on the back. Ms. Cook stated on the north side of the building the tenant sign is a non-illuminated.

Mr. Phillips asked if there was room on the front for additional tenants. Ms. Cook stated the owner intention to have Battle Creek Community Foundation the only one as they are the larger tenant and there would be a tenant panel on the south-side.

Commissioner Baldwin asked if the letters on the front stating Battle Creek Community Foundation are individually lit-up or lit from behind. Ms. Cook stated, yes they are individually lit and muted with a diffuser so not to be too bright and also the "#32" is lit the same.

Mr. Bruce Phillips asked if there were two signs on the front one projection and one flat. Ms. Cook said yes there are four signs and added clarification of the projection sign which is a drawing with rounded corners with silver and black with no color on the design.

Ms. Christine Zuzga presented the staff report stating there are four signs on building front; the Battle Creek Community Foundation channel letters, the #32 address sign, a projection sign and a tenant panel sign on the front and also on back of building. Stated staff reviewed and it is in compliance with the zoning ordinance and also Ch. 1470 and the Secretary of Interior Standards for rehab and is in compliance with all the standards and is recommending approval.

With no others wishing to speak, Mr. Troutman asked commissioners for a motion.

MOTION WAS MADE BY MR. JIM HOPKINS TO APPROVE THE CERTIFICATE OF APPROPRIATENESS FOR NEW SIGNAGE FOR BATTLE CREEK COMMUNITY FOUNDATION AND BUILDING DIRECTORY SIGNAGE FOR TENANT IDENTIFICATION FOR PROPERTY LOCATED AT 32 W. MICHIGAN AVENUE, PURSUANT TO HOUSING CODE CHAPTER 1470.09 "REVIEW OF APPLICATIONS" AND 1470.17 "PRESERVATION OF HISTORIC FEATURES" AND THE SECRETARY OF THE INTERIOR'S STANDARDS AND GUIDELINES AS OUTLINED IN THE STAFF REPORT; SECONDED BY MR. DAN BUSCHER.

ALL IN FAVOR; NONE OPPOSED; MOTION APPROVED

PUBLIC COMMENTS: None

COMMENTS FROM COMMISSION MEMBERS AND STAFF:

Mr. Bruce Phillips asked regarding 50 W. Jackson St. having put signage up by using cardboard for Energy Nook business located on west side of building which fronts S. McCamly Street. No sign permit had been pulled or Historic District Commission approval; Ms. Zuzga stated a letter will be sent regarding their signage and asked if Mr. Phillips could email his photo to her.

Ms. Kaytee Faris noted 26 Fremont Street is still in process of being secured by Calhoun County.

Mr. Jim Hopkins appreciated the invite to the Zimmerman/Volk presentation and enjoyed attending. Mr. Bruce Phillips asked if they would receive a copy of the report. Ms. Zuzga stated the information for the "2015 Target Market Analysis of Downtown" can be found on the City's web site under Community Development Department's page, under Housing Studies category on the left; suggested to review the appendix prior as it shows the process of their methodology for migration and help to understand the body of the actual study which is 103 pages.

ADJOURNMENT:

Mr. Michael Troutman, adjourned the meeting at 4:15 P.M.

Submitted by: Leona A. Parrish, Administrative Assistant, Planning Department